## **HIGH COURT OF MADHYA PRADESH : JABALPUR**

The Calendar for the existing Administrative Committees constituted for day to day business of the High Court, for the year 2018 is notified as under :-

S.NO.	NAME OF THE COMMITTEE/ ASSIGNMENT	DATE	DAY
1.	Administrative Committee (Higher Judicial Service)	19.01.2018	FRIDAY
	All matters, (including transfers, postings, seniority, remarks in	08.02.2018	THURSDAY
	the ACR or their expunction or upgrading, and disciplinary matters) falling within the scope of Article 235 of the	09.03.2018	FRIDAY
	Constitution for all members of the Higher Judicial Service; and Review for extension of service beyond 50, 58 years of age and on completion of 20 years of service or 50 years of age, except the matters, which are specifically assigned to other committees.	06.04.2018	FRIDAY
		04.05.2018	FRIDAY
	matters, which are specifically assigned to other committees.	29.06.2018	FRIDAY
		13.07.2018	FRIDAY
		10.08.2018	FRIDAY
		07.09.2018	FRIDAY
		05.10.2018	FRIDAY
		15.11.2018	THURSDAY
		06.12.2018	THURSDAY
2.	Administrative Committee (M.P. Judicial Service)	31.01.2018	WEDNESDAY
	All matters, (including transfers, postings, seniority, remarks in	23.02.2018	FRIDAY
	the ACR or their expunction or upgrading, matters regarding A.C.P. Grade, Gram Nyayalayas and disciplinary matters) falling	23.03.2018	FRIDAY
	within the scope of Article 235 of the Constitution for all members of the State Judicial Service; and Review for extension	27.04.2018	FRIDAY
	of service beyond 50, 58 years of age and on completion of 20 years of service or 50 years of age, except the matters, which are	16.05.2018	WEDNESDAY
	specifically assigned to other committees.	27.07.2018	FRIDAY
		24.08.2018	FRIDAY
		28.09.2018	FRIDAY
		26.10.2018	FRIDAY
		30.11.2018	FRIDAY

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3.	Building Construction and Maintenance Committee - For High Court	15.02.2018	THURSDAY
		19.04.2018	THURSDAY
	i) All issues pertaining to the High Court building, including of Indore and Gwalior Bench, House for the Judges and the	21.06.2018	THURSDAY
	Staff except Chief Justice House; Disaster Management; for monitoring security of High Court.	06.09.2018	THURSDAY
	<ul> <li>ii) To ensure that the funds are properly utilized and also to closely monitor the timely completion of projects and to facilitate a proper coordination between the officials at the district level and the decision making authorities of the State Government.</li> </ul>	16.11.2018	FRIDAY
	<ul> <li>iii) Committee for monitoring the implementation of schemes and utilization of Grants under the 13<sup>th</sup> and 14<sup>th</sup> Finance Commission including utilization of Funds received under 14<sup>th</sup> Finance Commission, as resolved in the Chief Justice Conference, 2016 held on 22<sup>nd</sup> and 23<sup>rd</sup> April 2016 except funds required for Information Technology; and the capacity building of the Judicial Officers "and also for allotment of Budget for High Court and Sub-ordinate Courts."</li> </ul>		
4.	Building Construction and Maintenance Committee - For Subordinate Courts.	18.01.2018 15.03.2018	THURSDAY THURSDAY
		17.05.2018	THURSDAY
		16.08.2018	THURSDAY
		11.10.2018	THURSDAY
5	District Level Committee for review, close monitoring and timely completion of infrastructural Project as resolved in the Chief Justice Conference, 2016 held on 22 <sup>nd</sup> and 23 <sup>rd</sup> April 2016.	22.02.2018	THURSDAY
		26.04.2018	THURSDAY
		28.06.2018	THURSDAY
		25.10.2018	THURSDAY
		13.12.2018	THURSDAY
б.	Examination- Cum- Selection and Appointment Committee and	17.01.2018	WEDNESDAY
	Committee for monitoring and overseeing the directions of Hon'ble Supreme Court regarding timely selection and	22.03.2018	THURSDAY
	appointments of Judicial Officers in Subordinate Judiciary and also for Departmental Examination.	10.05.2018	THURSDAY
		23.07.2018	MONDAY
		20.09.2018	THURSDAY
		29.11.2018	THURSDAY
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7.	Committee for overall working of Judicial Officers' Training and	16.01.2018	TUESDAY
	Research Institute (MPSJA) and all matters relating thereto; capacity building of Judicial Officers in terms of 13 <sup>th</sup> and 14 <sup>th</sup>	08.03.2018	THURSDAY
	Finance Commission including matters relating to finalizing the proposals/plans submitted by MPSJA. The Committee will also	15.05.2018	TUESDAY
	oversee the matter of finalizing. and approving purchase and other payments of MPSJA of amount exceeding Rs. 1,50,000. (1.5	08.08.2018	WEDNESDAY
	Lakhs)	05.09.2018	WEDNESDAY
	Chairman of the Committee shall also work as Judge In-charge Judicial Education.	05.12.2018	WEDNESDAY
8.	Finance Committee / Committee for approval for purchase and	15.01.2018	MONDAY
	other payments involving expenditure exceeding Rupees 2,00,000. (Two Lakhs)	14.03.2018	WEDNESDAY
		08.05.2018	TUESDAY
		27.08.2018	MONDAY
		25.09.2018	TUESDAY
		27.11.2018	TUESDAY
9.	High Court Rules Committee.	22.01.2018	MONDAY
		21.03.2018	WEDNESDAY
		14.05.2018	MONDAY
		28.08.2018	TUESDAY
		30.10.2018	TUESDAY
		21.12.2018	FRIDAY
10.	Rule Making Committee (Criminal Rules) and Committee under Section 123 of the C.P.C.	09.02.2018	FRIDAY
		12.04.2018	THURSDAY
		29.08.2018	WEDNESDAY
		10.10.2018	WEDNESDAY
		12.12.2018	WEDNESDAY



11.	Library Committee.	23.01.2018	TUESDAY
		20.03.2018	TUESDAY
		02.05.2018	WEDNESDAY
		04.07.2018	WEDNESDAY
		11.09.2018	TUESDAY
		13.11.2018	TUESDAY
12.	High Court Establishment Committee – Appointment including Compassionate Appointments; Promotion, inter Branch transfer;	24.01.2018	WEDNESDAY
	Seniority, compulsory retirement; Review for High Court	14.02.2018	WEDNESDAY
	employees for considering promotion to Class-I post and confirmation on completion of probationary period and other	07.03.2018	WEDNESDAY
	incidental matters of Class-I & Class-II officials (other than judicial officers); continuance in service beyond 50 years of age	11.04.2018	WEDNESDAY
	and on completion of 20 years of service, whichever is earlier and	26.07.2018	THURSDAY
	all other matters pertaining to the Staff of the High Court not specifically covered by any other Committee.	03.10.2018	WEDNESDAY
	Staff Welfare Committee - For recommending cadre strength and restructuring of staff pattern in the High Court and capacity building of the employees of the High Court and including relating to recruitment/ service conditions	14.12.2018	FRIDAY
13.	Committee for implementation of provisions of Right to Information Act, 2005.	07.02.2018	WEDNESDAY
		05.04.2018	THURSDAY
		19.07.2018	THURSDAY
		24.10.2018	WEDNESDAY
14.	Committee to oversee proper implementation of ADR mechanisms in the High Court and Subordinate Courts.	27.02.2018	TUESDAY
		17.04.2018	TUESDAY
		17.07.2018	TUESDAY
		09.10.2018	TUESDAY
		11.12.2018	TUESDAY
15.	General management and implementation of recommendations	02.02.2018	FRIDAY
	from different quarters, including Chief Justices' Conference and Joint Conference of Chief Justice and Chief Minister.	18.07.2018	WEDNESDAY
		27.09.2018	THURSDAY
		22.11.2018	THURSDAY
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16.	Establishment Committee- Subordinate Courts - Committee for Inter-district transfers of Class-III and Class-IV employees of	06.02.2018	TUESDAY
	District Establishments of State of M.P. and also for promotion	28.03.2018	WEDNESDAY
	and posting of Clerks of Courts and Deputy Clerks of Courts.	03.05.2018	THURSDAY
	For Redressal of grievances of the Employees of Subordinate Court.	12.07.2018	THURSDAY
	Committee for re-structuring of Administrative set-up in	01.08.2018	WEDNESDAY
	Subordinate Courts.	14.09.2018	FRIDAY
		14.11.2018	WEDNESDAY
		18.12.2018	TUESDAY
17.	Committee for facilities to be provided to former judges of High	21.02.2018	WEDNESDAY
	Court of Madhya Pradesh and also to oversee matters relating to Protocol/Guest House & Hospitality.	04.09.2018	TUESDAY
		19.11.2018	MONDAY
18.	Committee to deal with the matters, pertaining to Labour Judiciary.	27.03.2018	TUESDAY
		07.08.2018	TUESDAY
		03.12.2018	MONDAY
19.	For advising the High Court on all legal matters where High Court	29.01.2018	MONDAY
	or District Court has been impleaded as a party, including special opinions.	05.03.2018	MONDAY
		06.08.2018	MONDAY
		23.10.2018	TUESDAY
20.	Committee for monitoring functioning of the Juvenile Justice Boards in the State of Madhya Pradesh.	30.01.2018	TUESDAY
		13.03.2018	TUESDAY
		30.08.2018	THURSDAY
		02.11.2018	FRIDAY
21.	Committee for appointment of Law Clerks, grant of permission for internship in the High Court and also for appointment on Contract basis.		THURSDAY
		16.07.2018	MONDAY
		10.09.2018	MONDAY
		28.11.2018	WEDNESDAY



22.	Computer and E-Courts Committee for the High Court and the Subordinate courts including utilization of funds under the 13 <sup>th</sup> and 14 <sup>th</sup> Finance Commission; to finalize the process of digitization of District Courts and for monitoring the work of digitization of records at District Courts.	28.02.2018	WEDNESDAY
		13.04.2018	FRIDAY
		20.06.2018	WEDNESDAY
		20.07.2018	FRIDAY
		31.08.2018	FRIDAY
		19.09.2018	WEDNESDAY
		19.12.2018	WEDNESDAY
23.	Arrears Committee-cum-Case Management Committee-cum-	16.02.2018	FRIDAY
	Committee for State Court Management System.	09.05.2018	WEDNESDAY
	• To set measurable performance standards for Courts, addressing issues of quality, responsiveness and timeliness.	09.08.2018	THURSDAY
	• Monitoring disposal of cases in the High Court and	20.11.2018	TUESDAY
	Subordinate Courts including issues relating to Delay and Arrears.		TUESDAY
	• To implement the scheme of Model Courts.		
	Evolving Action Plan to clear backlog of old cases particularly those pending for more than 5 years in the High Court and		
	Subordinate Courts.		
24.	Committee constituted under Rule 6 of the High Court of Madhya Pradesh (Designation of Senior Advocates)	As per requirement	
	Rules, 2012 for considering and recommending the names of Advocates for being designated as Senior Advocates.		
5.	Committee for the project of Remodeling and Upgradation of the Museum of the High Court to provide guidance and suggestions in this regard.	19.03.2018	MONDAY
		12.09.2018	WEDNESDAY
		01.11.2018	THURSDAY
б.	Complaint Committee for dealing with matters relating to sexual harassment of women at the work place.	01.02.2018	THURSDAY
		24.04.2018	TUESDAY
		24.07.2018	TUESDAY
		12.11.2018	MONDAY
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27.	Committee for monitoring expeditious trial of under-trial prisoners in the State of Madhya Pradesh and for monitoring of	05.02.2018	MONDAY
	Jail Appeals, complaints and other matters pertaining to Jails and under-trials.	12.03.2018	MONDAY
		09.04.2018	MONDAY
28.	Committee to supervise and monitor progress made by the State	25.06.2018	MONDAY
	of M.P. for seizure, sampling, safe storage and disposal of the seized drugs, Narcotics and Psychotropic Substances u/s 52-A of	18.09.2018	TUESDAY
	N.D.P.S. Act, 1995 and wherever necessary to issue appropriate directions for a speedy action.	22.10.2018	MONDAY
		10.12.2018	MONDAY
29.	Committee for considering grant of permission to acquire/dispose	12.02.2018	MONDAY
	of immovable property by lease, mortgage, sale, gift or otherwise by Judicial Officers and grant of no objection for passport and	01.05.2018	TUESDAY
	higher studies in accordance with the guidelines.	14.08.2018	TUESDAY
		26.11.2018	MONDAY
30.	Indian Law Report(M.P.) Committee	19.02.2018	MONDAY
		20.04.2018	FRIDAY
		25.07.2018	WEDNESDAY
		17.12.2018	MONDAY
31.	Committee constituted under Rule 3 of chapter XIII A (Public Interest Litigation), of the High Court of Madhya Pradesh Rules, 2008.	26.02.2018	MONDAY
		16.04.2018	MONDAY
		20.08.2018	MONDAY
		04.12.2018	TUESDAY
32.	Apex Committee for redressal of grievances of Litigants and Members of Bar Association, as per scheme notified vide High Court Order No. A/3278 / II-15-24/77 (Part-II) dated 12-09-2014.	20.02.2018	TUESDAY
		09.07.2018	MONDAY
		31.10.2018	WEDNESDAY
33	Mediation Monitoring Committee, State of M.P. (Main Mediation Centre)	As per scheme contained in the "Handbook on Mediation 2014"	
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34	Seat, Jabalpur	As per scheme contained in the "Handbook on Mediation 2014"	
35	High Court Mediation Monitoring Sub-Committee, Bench at Indore	As per scheme contained in the "Handbook on Mediation 2014"	
36	High Court Mediation Monitoring Sub-Committee, Bench at Gwalior	As per scheme contained in the "Handbook on Mediation 2014"	
37.	Committee at High Court level for Sensitization of Family Court matters.	25.01.2018 23.04.2018	THURSDAY MONDAY
		30.07.2018	MONDAY
		29.10.2018	MONDAY
38.	Committee to oversee the progress of the cases relating to PC & PNDT Act, 1994.	26.03.2018	MONDAY
		07.05.2018 13.08.2018	MONDAY MONDAY
		01.10.2018	MONDAY
39.	Committee in connection with the work of comprehensive studies and analysis on the Courts of Madhya Pradesh, Past and Present. The Committee shall also consider consultation with the	10.04.2018	TUESDAY
		21.08.2018	TUESDAY
	Chhattisgarh High Court so as to bring a joint publication.	07.12.2018	FRIDAY
40.	Committee of Hon'ble Judges constituted to examine the modalities of upgradation of the cars.	11.05.2018	FRIDAY
		06.07.2018	FRIDAY
		12.10.2018	FRIDAY
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- 1. The Secretary of all the Committees shall inform the P.P.S. to Hon'ble the Chief Justice for information and if possible for the Hon'ble the Chief Justice to attend such meeting.
- 2. If any Hon'ble Judge demits the office for any reason, the other Members of the Committee shall continue to function until the Committee is reconstituted.
- 3. In the event of temporary non-availability of any Hon'ble Judge, the remaining majority of Members shall continue with the proceedings of the Committee.
- 4. The Secretary of the concerned Committee shall ascertain the time and venue of the meeting scheduled to be held as per Calendar from the available Senior Most Judge of the Committee before convening the meeting. The dates are liable to be changed in case of administrative exigencies with prior approval.
- 5. In cases of Administrative exigencies, the Secretary of the Committee may request the available Senior Most Judge of the respective Committee, to assign a date for convening a meeting on any other unscheduled date in addition, so that urgent and important matters are not held-up for want of dates of the meeting.

## Sd/-CHIEF JUSTICE

## Jabalpur, dated 04.01.2018

Endt. No. <u>A/7.</u> II-15-24/77 Pt. II

Copy forwarded to :-1. P.P.S. to Hon'ble the Chief Justice, High Court of M.P., Jabalpur.

2. P.S. to Hon'ble Shri Justice \_\_\_\_\_,

High Court of M.P., Principal Seat at **Jabalpur**/ High Court of M.P., Bench at **Indore**/ Bench at **Gwalior**, for information of their Lordship.

- 3. The Advocate General, High Court of M.P., Jabalpur.
- 4. The Additional Advocate General, High Court of M.P., Bench at Indore/Bench at Gwalior.

- 5. The Chairman/Vice Chairman/Treasurer, State Bar Council of M.P., Jabalpur.
- 6. The President/Secretary, High Court Bar Association, Jabalpur/ Indore/ Gwalior.
- 7. The President/Secretary, High Court Advocates Bar Association, Jabalpur
- 8. Shri Rajendra Tiwari, Senior Advocate, High Court of M.P., Jabalpur
- 9. Smt. Shobha Menon, Senoir Advocate, High Court of M.P., Jabalpur
- 10. Shri Kishore Shrivastava, Senior Advocate, High Court of M.P., Jabalpur
- 11. The Registrar General, High Court of M.P., Jabalpur
- 12. The Principal Registrar (ILR & Exam)/(Vig.)/ (Judicial), High Court of M.P., Jabalpur.
- 13. The Principal Registrar, High Court of M.P., Bench, Indore/ Gwalior.
- 14. The Director/Addl. Director/ Dy. Director, O.S.D., M.P.S.J.A., High Court of M.P., Jabalpur.
- 15. The Secretary, State Legal Services Authority, Jabalpur.
- 16. The District & Sessions Judge \_\_\_\_\_ (M.P.)
- 17. The District Registrar \_\_\_\_\_ (M.P.)
- The Registrar (Admn.)/Registrar cum PPS/(J-I)/(J-II)/(D.E.)/(Vigilance)/(Exam.)/(I.L.)/(I.T.-I & II)/O.S.D. (Rule Making)/O.S.D.(D.E.)/ O.S.D. (Accounts)/ Registrar & Secretary, High Court Legal Services Committee, High Court of M.P., Jabalpur.
- 19. The Registrar, High Court of M.P., Bench at Indore.
- 20. Ms. Malini Saigal, (Advisor/Consultant), Publishing and Graphic Design consultant, 342, Tower One, Mount Kailash Apartments, East of Kailash, New Delhi-110065.
- 21. The Registrar (I.T.) for uploading the order on the website of High Court of M.P., Jabalpur.
- 22. The Joint Registrar Protocol/Dy. Registrar (J-I)/(J-II)/(Confidential)/P.S. to R.G./Asstt. Registrar, High Court of M.P., Jabalpur.
- 23. The Accounts Officer/Budget Officer, High Court of M.P., Jabalpur.
- 24. Smt. Deepa Upadhyay, Asstt. Editor (I.L.R.)/Smt. Neetu Vivek Bansod, Translator, High Court of M.P., Jabalpur.
- 25. Smt. Padmani Swami, Section Officer & Sushri Surbhi Singh, Translator, High Court of M.P., Bench at Indore.
- 26. Smt. Rhia Tripathi, Dy. Registrar & Smt. Binu Pillai, P.S., High Court of M.P., Bench at Gwalior.
- 27. The Chief Editor/Editor, I.L.R., High Court of M.P., Jabalpur.
- 28. Section Officer/In-charge \_\_\_\_\_\_, High Court of M.P., Jabalpur.

For information

(MOHD. FAHIM ANWAR) REGISTRAR GENERAL